

LOXTON PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

12th May 2025

7.00 PM

In attendance: Chairman Shipton, Cllr Bassett, Cllr Davies, and Cllr Eden.
Also in attendance were two Residents, Unitary Cllr J. Tristram and the Clerk

The Minutes were taken by Clerk, Sally Ferguson.

- 01/25 -Cllr I. Shipton was proposed as Chairman and duly signed an acceptance of office.
02/25- Cllr. S. Bassett was proposed as Vice Chairman and duly signed an acceptance of office.
03/25 There were no declarations of interest.
04/25- The Minutes of 24th March 2024 were declared a true record and signed by the Chairman.
05/25- Public Speaking – The two residents present spoke about the wall close to the village hall which had collapsed and the road surfacing problems in Church Lane and Hill View Road which had been reported many times and not resolved. It was believed there would be a planning application to change the wall rebuild, but this had not been seen as yet.
06/25 Planning -There was no planning to discuss.
07/25 Correspondence- The Clerk had sent most by email but spoke briefly about the changes in the AGAR next year and the implications for the council.
08/25-Standing Orders were approved, and it was resolved to adopt them for 2025- 2026.
09/25 Financial Regulations were approved, and it was resolved to adopt them for 2025 -2026.
10/25-It was resolved to remain as a member of ALCA and to support the Clerk's membership of SLCC.
11/25-It was resolved to approve the Scheme of Delegation-Planning 2025-2026.
12/25-The criteria for adopting the General Power of Competence were met with two thirds of Members being elected and the Clerk holding a CiLCA qualification. It was noted therefore that the Parish Council continues to hold the General Power of Competence for the current term of Office.
13/25 The Internal Auditor report was received and noted.
14/25 -The Annual Governance Statement 2024-2025 was approved and signed by the Chairman and the Clerk.
15/25 The RFO presented the signed Accounting Statements 2024-2025 which were approved and signed by the Chairman.
16/25-The Certificate of Exemption for 2024-2025 was approved and signed by the RFO and the Chairman. It was confirmed that there were no conflicts of interest with BDO LLP and the Chairman and RFO signed to acknowledge this fact. The RFO announced the dates of the Inspection Period to be 3rd June -14th July 2025.
17/25 It was resolved to approve payments for April and May:

- ALCA Annual Fee £76.47
- Salary April £160.00
- Home expenses=£20.00 +Fuel £11.70 (Internal Audit) =£31.70
- HMRC Tax/N.I.= £39.80

- Internal Auditor £25.00
- Salary May= £159.80
- Tax/N.I.=£40.00
- Home expenses=£20.00 + Fuel to Somerset Heritage Centre (Archives) £23.40 = £43.40
- Loxton Hall Hire 2025 = £90.00 (£60.00 in credit from 2024 and the meeting this evening was held in Hub.
- Hub (Hire for PC Meeting this evening) = £30.00
- Microsoft 365=£59.99
- Sam Harris Tree works Invoice 2081= £840.00
- Sam Harris Tree works Invoice 2082= £600.00
- To approve necessary payments in June before the next meeting in July.
- To note 50% Precept £3700.00 has been received.
- To note a £140.80 VAT, reclaim has been received.
- A £100.00 Orderly Grant has been received.
- To approve necessary payments in June before the next meeting in July

18/25 Reports

- Unitary Councillor-Cllr Tristram commented on how it was good to see Chairman Shipton back in his role, and said Cllr Bassett had made an excellent job holding the Chair in his absence.
- Highways/Footpaths -Nothing to report.
- Parish Acre- Nothing to report.
- Parish Orderly-Nothing to report.
- Community Hub: The hub was in the process of building the extension but required an additional £80,000 to complete the project. A pilot inter-generational project was being launched. Cllr Davies also mentioned the litter picking work a young parishioner had been carrying out as part of his D of E Award Scheme.
- There were two items to take forward to the next meeting on Tuesday 1st July at 7.00pm: GOV.UK email domain and I.T. Policy.

The meeting ended at 7.31 pm