

LOXTON PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL

13th May 2024

7.00 PM

In attendance: Chairman Shipton, Cllr Bassett, Cllr Davies, and Cllr Eden.
Also in attendance were one Resident and the Clerk

The Minutes were taken by Clerk Sally Ferguson.

01/24 -Cllr I. Shipton was proposed as Chairman and duly signed an acceptance of office.

02/24- Cllr. S. Bassett was proposed as Vice Chairman and duly signed an acceptance of office.

03/24 Apologies for absence- Unitary Cllr J Tristram sent his apologies. There were no declarations of interest.

04/24- The Minutes of 11th March 2024 were declared a true record and signed by the Chairman.

05/24- Public Speaking – The Chairman closed the meeting to allow a resident to speak about a planning application and parking issues in the village. A resident had asked about the hedgerow next to the village hall but it was thought to be acceptable. The meeting opened and the resident remained present.

06/24 Planning -24/P/0791/CRN Loxton Pool Barns, Sevier Road, Loxton. Prior notification of change of use from an agricultural building to a flexible commercial use (Class E). It was resolved to approve this as a necessity for a local business . Unanimous.

07/24 Correspondence- The Clerk had sent all by email.

08/24-Standing Orders were approved, and it was resolved to adopt them for 2024-2025.

09/24 Financial Regulations were approved, and it was resolved to adopt them for 2024-2025.

10/24-It was resolved to remain as a member of ALCA and to support the Clerk's membership of SLCC.

11/24-It was resolved to approve the Scheme of Delegation-Planning 2024-2025.

12/24-The criteria for adopting the General Power of Competence were met with two thirds of Members being elected and the Clerk holding a CiLCA qualification. It was noted therefore that the Parish Council continues to hold the General Power of Competence for the current term of Office.

13/24 The Internal Auditor report was received and noted.

14/24 -The Annual Governance Statement 2023-2024 was approved and signed by the Chairman and the Clerk.

15/24 The RFO presented the signed Accounting Statements which were approved and signed by the Chairman.

16/24-The Certificate of Exemption for 2023-2024 were approved and signed by the RFO and the Chairman. It was confirmed that there were no conflicts of interest with BDO LLP and the Chairman and RFO signed to acknowledge this fact. The RFO announced the dates of the Inspection Period to be 3rd June -12th July 2024.

17/24 It was resolved to approve payments for March, April and May and the payments to be paid in June.

- Salary March £123.80 + £20.00 home expenses
- HMRC Tax March £31.00
- Payman (Payroll provider) = £120.00
- Npower= £16.01
- ALCA Annual Fee £76.00
- Loxton Churchyard= £100.00
- Christon Churchyard= £100.00
- Salary April £151.20
- Home expenses £20.00
- HMRC Tax/N.I.= £37.80
- Internal Auditor £25.00

- Salary May= £151.20
- Tax/N.I.=£37.80
- Home expenses=£20.00 +Fuel £10.80 (Internal Audit)
- Loxton Hall Hire 2024 = £180.00
- Microsoft 365=£59.99
- SLCC Membership (13% of Clerk's annual fee) = £31.59

- To approve necessary payments in June before the next meeting in July.
- To note Precept £3500.00 and Village Orderly Grant £100.00 have been received.

18/24_Reports

- Unitary Councillor-Not present
- Highways/Footpaths -Nothing to report.
- Parish Acre- Nothing to report.
- Parish Orderly-Not present
- Community Hub- The hub was continuing to build business steadily. The community bus was out of action with an electrical fault.
- There were no items to carry forward to the next meeting on Monday 1st July at 7.00pm.

The meeting ended at 7.36 pm.

These Minutes were signed by the Vice Chairman as a true record on 29th July 2024.