#  **LOXTON PARISH COUNCIL**

##  **DRAFT MINUTES OF THE MEETING ON MONDAY 11th March 2024**

AT 7.00PM

In attendance: Chairman Shipton, Cllr Bassett, Cllr Davies, Unitary Cllr Tristram and 3 Members

 of the Public.

The Minutes were taken by Clerk Sally Ferguson. The meeting opened at 7.05pm

 **66/23** The Chairman welcomed everyone to the meeting.

**67/23 Apologies for absence**- Apologies were received by Cllr Eden. It was resolved to accept them.

**68/23 Declaration of Interests** – None declared.

**69/23 Minutes of Last Meeting** – The minutes of the Meeting of the Parish Council on 8th January 2024 were resolved as accurate and signed by the Chairman.

**70/23 Public Speaking-** No one asked to speak.

**71/23 Planning:**

* 24/P/0105/TRCA The Galtons, Christon Road, Loxton. BS26 2XP. T1 Mulberry-prune lower branches back by 3-4m. It was resolved to offer No Objection.
* 24/P/0174/FUL Barn Off Church Lane, Loxton. Conversion of redundant barn to dwelling house (incorporating changes outside of approved application 23/P/1893/FUL). It was resolved to offer No Objection.

**72/23 Correspondence-** The Chairman had received an email regarding the cavesadministration.

**73/23 Grants requested –** After much deliberation it was resolved to offer Christon and Loxton Churchyards £100.00 each towards Grounds Maintenance.

(Two Members of the Public left the meeting).

**74/23 Internal Auditor-** It was resolved to appoint Mr R. Young as Internal Auditor.

**75/23 Internal Controls-** It was resolved to approve the Statement of Internal Controls 2023-2024.

**76/23 Asset Register-** It was resolved to approve the Asset Register as a true record.

**77/23 Civility and Respect Pledge -**It was resolved to approve and sign the Pledge.

**78/23 Clerk Annual Grade Increase-**It was resolved to increase the Clerk’s grade to £15.75 per hour.

**79/23 Finance and to approve payments since last meeting-**It was resolved to approve the paymentssince last meeting and acknowledge those due before the next meeting in March 2024.

* Clerk Salary January= £123.80 + £20.00 (Home Allowance) = £143.80
* Clark Salary February =£123.80 + £20.00 (Home Allowance) = £143.80
* N.I/Tax HMRC January =£31.00
* N.I./ Tax HMRC February= £31.00
* S E Harris (Tree work) = £1740.00
* M Vowles (Ground Maintenance) = £720.00
* NPOWER (Street light) = £15.97
* GO -Cardless (Bank charges) = £4.49

Bank Balances as of 29th February 2024:

* Current Account = £4054.24
* Reserves Account = £1150.94
* VAT (To reclaim) = £Nil

**80/23 Reports:**

1. **District Councillor** –Cllr Tristram updated the Council on the position regarding the Banwell Bypass which was currently on hold.
2. **Highways/Footpaths** - None
3. **Parish Acre** – All tree works carried out.
4. **Parish Orderly** -Nothing to report.
5. **Community Hub** –Grant applications were going in for the new building. Loxton monthly lunch club had met today.

 **81/23** **Items not covered elsewhere plus items for the next agenda**- Update on issues with Charity Commission.

**Next meeting: Annual Meeting of the Parish Council followed by Annual Parish Meeting:**

 Monday 13th May 2024 at 7.00pm.

**Meeting closed at 7.48 pm.**